

**DELHI PUBLIC INTERNATIONAL SCHOOL**

**PARENTS TEACHERS' ASSOCIATION**

**Minutes of Meeting**

**Parent-Teacher Meeting Minutes**

**Meeting conducted by: Academic Director Dr Stella Pandhare**

**Date: 28 August 2023**

**Time: 9.00 am – 10.00 am**

**Location: School Admin Office**

**Attendees:**

- Vice Principal: Ms Shafali Raj
- Coordinator: Ms Kumud Kanth
- Coordinator: Ms Shruthi S
- Coordinator: Ms Bhagya Lakshmi V
- Teacher: Ms Lalitha
- Teacher: Ms Lakshmi Prasanna
- Teacher: Ms Indira

**PTA Members:**

- Mr Asokan C B
- Ms Ridhma Sharma
- Ms Smitha T
- Ms Bhargavi S
- Mr Daxa C
- Ms C K Nisha
- Ms Neha Siparia

**Agenda:**

1. Welcome and Introduction
2. Addressing Concerns or Questions
3. Action Plan and Next Steps
4. Closing Remarks

## **Meeting Summary:**

### **1. Welcome and Introduction:**

- The meeting commenced with a warm welcome from the Academic Director Ms. Stella.
- Introductions were made by both the teacher and parents present.
- The purpose of the meeting was clarified as discussing the student's academic progress and addressing any concerns.
- One important aspect is that most of the parents have WhatsApp groups but problems are not resolved.
- Planning for a common platform to solve some issues for more feasibility.

### **2. Addressing Concerns or Questions:**

- The grade one and two parents raised concerns about children carrying skating kits and yoga mats every Monday which are too heavy for the children to carry. Parents requested the school authority to keep these sports items at school and return them back at the end of the academic year. Secondly, phonic books are not sent home to check what work is given and for revision purposes. Thirdly, the parents requested better medical facilities at school and to inform parents if any injury happened to their ward.
- Stella Ma'am and Shafali Ma'am addressed these concerns by saying that no space is available to store sports items. Regarding phonics books, a message will be sent to parents to check their ward's classwork. Any injuries that happen to the students, will be informed to the parents by the coordinators.
- The grade three and four parents raised concerns about cursive handwriting not being used by the students and teachers don't stress the students to write in cursive style. The parents are concerned about the overload of the bag. They requested to keep the homework and UT books in the class. The parents requested to conduct a revision test after every lesson. The parents mentioned that they are looking for more extracurricular activities.
- Stella Ma'am and Shruthi Ma'am addressed these concerns that cursive writing is not mandatory and the CBSE Board does not stress cursive style but neat and legible writing is important. Shruthi Ma'am informed about the culmination program that gives students a platform to showcase their performances. Dates will be shared soon. Parents will be invited on this day.
- The grade five and six parents raised concerns about the hygiene of washrooms. Teachers should check whether the students are completing classwork on time. The parents noticed that the grade one Hindi textbook is used for the grade six III language which seems quite basic for the grade six level. The parents requested to teach children about time management and moral values.

- Stella Ma'am addressed these concerns by advising parents to build confidence and teach control of emotions.
- The grade seven and eight parents raised concerns about demotivating students with gender discrimination and requested career counselling sessions for students.
- Stella Ma'am addressed these concerns by suggesting parents to not give everything kids ask. Teach them to learn to accept everything and positive attitude.

### **3. Action Plan and Next Steps:**

- A collaborative action plan was discussed to support the student's progress.
- Keeping sports kits at school will be solved soon as the new building construction is going on.
- Insist students to participate in all activities.

### **4. Closing Remarks:**

- The meeting concluded with an appreciation for the parent's involvement in their child's overall development.
- Shafali Ma'am thanked the parents for their time and active participation.

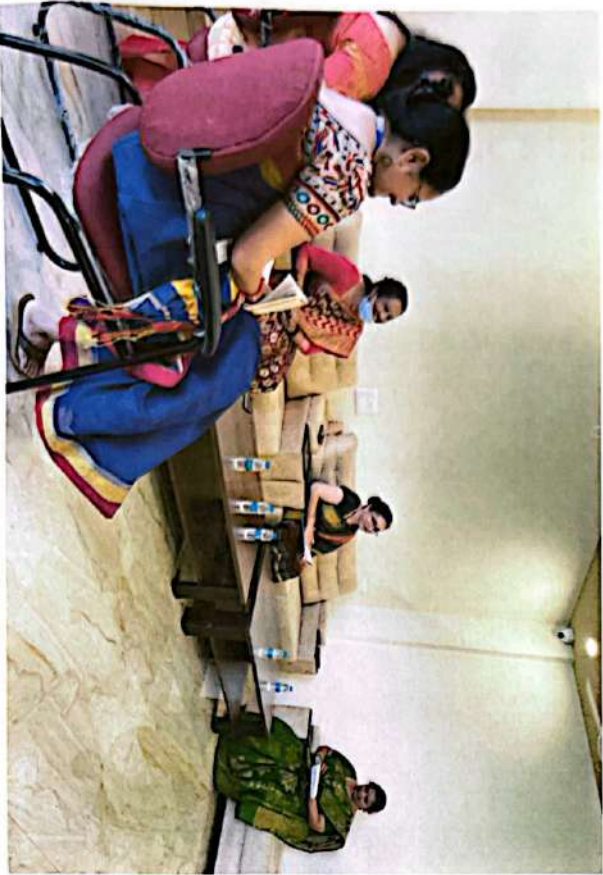
### **Next Meeting:**

- The next parent-teacher meeting will be informed soon.
- The Academic Director mentioned that regular communication via email or other channels is encouraged.
- Parents are requested to share their email IDs or to create a group via the Telegram app.

**Meeting Minutes Prepared By: Bhagya Lakshmi V**

**Approved By: Principal: Dr. Stella Pandhare**

  
29/8/23



PTA - 2023-24  
28-08-2023



## DELHI PUBLIC INTERNATIONAL SCHOOL

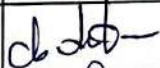
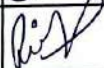
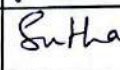
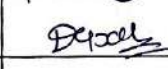
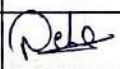
Date: 28-08-2023

Venue: DELHI PUBLIC INTERNATIONAL SCHOOL

Meeting conducted by Dr. Stella Pandhare

Members attended:

Mrs. Shafali Raj, Mrs. Kumud Kant, Mrs. Shruti S, Mrs. Bhagya Lakshmi

Grade	NAME OF THE CHILD	NAME OF THE PARENT	SIGNATURE	PHONE NUMBER
1A	Shresht	ASOKAN.C.B		7676726822
2A	Tridha Shetty	Ridhima Sharma		9901755505
3A	Jyotsna	SMITHA.T		9845604602
4A	Dhruvini	Sowmya.N		9880536211
5A	Vaibhav	Bhargavi.S		9986106787
6A	A Nirvi	Daxxa C.		9036289041
7A	Ahanya	C.K. Nisha		9141100690
8A	Rachit	Neha Siparia		7353754854

4A Dhruvini Menurati97@gmail.com

8<sup>th</sup> Neha Siparia sipariameha@gmail.com

5<sup>th</sup> Vaibhav bhargavi.vaishak83@gmail.com.

6<sup>th</sup> Daxxa C. Limbani - Dimpleclimbani@gmail.com

3A Jyotsna - Smitha.T t.smitha3@gmail.com

1A ASOKAN - cb.asokan@gmail.com

2A RIDHIMA SHARMA - ridhima\_s@yahoo.com

## PARENT TEACHERS' ASSOCIATION

### OBJECTIVES:

1. Transparent functioning of school in smooth fashion
2. To promote, maintain & develop opportunities for holistic development of students
3. To assess, check & continually improve safety and security of students.
4. To represent issues of parents / students to SMC so that they can resolve the same
5. To highlight good processes of TLP in school and scope of improvement
6. To strive for the betterment of academic & administrative practices by frequent discussions among stakeholders.
7. To organize trainings/workshops for parents/students/teachers as per requirements the PTA proposes and collectively agrees to.

PTA School in charge – Dr. Stella Pandhare

### Representative Members

SL. NO	STUDENT NAME	FATHER NAME	MOTHER NAME
1	Grade-1 A Shresht	ASOKAN C B	DIVYASHREE U
2	Grade-2 A Tridha Shetty	PADMANABHA	RIDHMA SHARMA
3	Grade-3 A- Jyotsna	SUDEEP.M	SMITHA.T
4	Grade-4 A Dhruvini	MURLI R	SOWMYA N
5	Grade-5 A Vaibhav	VAISHAK . C J	BHARGAVI . S
6	Grade-6 A Nirvi	CHANDULAL D LIMBANI	DAXABEN C LIMBANI
7	Grade-7 A Ahanya	P GOPIKRISHANAN	C K NISHA
8	Grade-8 A Rachit	DEEPAK SIPARIA	NEHA SIPARIA

### Representative Teachers

1. Ms. Seema R
2. Ms. Ramya Reddy
3. Ms. Priya Alphonse
4. Ms. Shruthi M
5. Ms. Brahanni R G
6. Ms. Anandi Kumari R
7. Ms. Shubha H
8. Ms. Kavitha Pradeep

Members (All parents and staffs)

  
Delhi Public International School

Principal